

# *Minutes of Parent Guild Meeting*

## *May 5, 2009*

Meeting was called to order at 6:05pm by Joe Woods.

**Members Present:** Joe Woods-President, Darnesha Vesey-Vice President, Christin Moore-Secretary, Susan Kamieniecki- Treasurer, Executive Board- Peggy Dudley, Chrystal Yaeger, Tracy Hannan, Becky Rosbolt, Paula Kinder, Brenda Salisbury, Shannon Theut, Ms. Agrussa

**Introductions:** Board members, administration, staff, and parents.

**Minutes:** Christin Moore addressed that the minutes for the last meeting (4-7-2009) were posted outside of the office, pg newsletter, and on the school website. Offered opportunity for any questions, nothing addressed. Motion to approve the minutes from last months meeting made by Christin Moore 2<sup>nd</sup> by Joe Woods. Vote taken, all in favor.

**Treasurer Reports/Budget-** Susan Kamieniecki

**Report: Income**

Susan went over budget and touched on changes only. The 1<sup>st</sup> change was in the Boxtops for Education. We have received a check for 625.40 leaving us with a final income of 1,016.80 for the year. This was well above what we had expected. We sold an additional 2 Hungry Howies pizza cards adding 10.00 to our income and leaving us with 2 cards left to sell. School spirit accessories is currently in the negative due to a new order that was placed. We had an order that cost us 1,737.10. We sold 755.00 so far and we still have extras in various sizes.

**Expenses:**

We had bank charges in the amount of .55, childcare costs 25.00 for this month's meeting. And the year end picnic had a charge of 75.00 for the pavilion rental. If all expenses and income stay the same, we will have roughly around 3,000.00 carryover for the next year.

**Committees**

**Box Tops & Labels for Education- Brenda Salisbury**

We have finished the year with box tops at 114% over the goal that we set in the beginning of the year. Over 1,000.00 was raised simply by clipping box tops.

**Library- Cindy Smith** A vote was taken to refund Cindy the 29.00 for the Twilight books that she had purchased for the library and were later deemed inappropriate. We are currently looking for an appropriate procedure to check books so that this does not happen in the future.

**Graduation- Darnesha Vesey and Peggy Dudley**

Graduation will be held on June 9<sup>th</sup> for the Kindergarten and 5<sup>th</sup> grade classes at the Clinton Macomb library. The library opens at 9:00 am. Peggy will be video taping teachers sending good will to students and will be played during the ceremony on the projection screen. The hats will be sent home so they can come prepared and with them pinned on their heads before hand. The 5<sup>th</sup> grade graduation will start at 1:30pm. We are considering a 12:00pm dismissal for the children so everyone is able to make arrangements to attend. The budget for graduation is as follows: Candy bars equal about 2.00 dollars each for the students. We are allotting 100.00 for flowers to be given out to the parents. We are purchasing decorations, banners, balloons on weights(4decorative\2 dozen regular) with a 2.00 contribution that is going to be asked of the graduating families.

**Elections-Chairperson Brenda Salisbury**

We would like to welcome the new board for next year. Votes were counted and the new officers are Joe Woods for President, Brenda Salisbury for Vice President, Shannon Theut for Secretary, and Gita Tyza for Treasurer. Joe thanked the past board for all of the time and hard work that they have put into this year, and a welcome to the new board.

**Scripts-Darnesha Vesey**

Kim Durham hopes to take over the scripts program and possibly incorporate some of the success she has received with it through other venues. Joe discussed using FTHM Mall which is all on line. You make your purchases directly to the website at a discount rate and as you accumulate Points they are donated to the school. This will be checked into for the next year.

**Teacher Appreciation- Debbie Burns\ Darnesha Vesey**

We have scheduled lunch on Thursday May 7<sup>th</sup> for the teachers to be brought in from Jimmy Johns. They will also receive 20.00 gift cards from Target. We have set up massages to be given to the teachers from Henry Ford Hospital. They also donated bath salts for all the teachers. In order to do all this we had to increase the budget by 250.00. To clarify a discrepancy, office administration gifts is not for appreciation week. It is used for bereavement, births, etc. Due to this misunderstanding, gift cards were bought for the office staff as well thinking that the funds were allocated for it. We will need to try and return the gift cards. If they are unable to be returned the money will be refunded. Committees must get all information together and present it to the board before any money is spent to avoid this problem in the future.

**Fundraisers\Family Fun Events**

**Chuck E Cheese- Darnesha Vesey** This event was held on April 9<sup>th</sup> 2009. We made around 280.00 by receiving 15% of the profits earned by our school. Fun was had by all.

**End of School Picnic** Fort Fraser has been reserved for Saturday June 6<sup>th</sup> from 1-4pm. The pavilion rental is 75.00. We are allocating 300.00 for ice cream. We are planning to have 2 clowns coming in to do face painting and balloon animals. The cost for the clowns is 125.00 for the 1<sup>st</sup> hour and 50.00 each additional hour. They will be coming from 2-4pm.

**New Business-**

**Organization Number- Joe Woods**

We have gotten our organization number. With this we will be able to apply for raffle, bingo, and game license to try as new fundraisers. There is a possibility of raising 20,000 a year.

**Next Meeting**

The next meeting will be held on Tuesday June 2, 2009.

**Principal Report**

Ms. Agrusso sends congratulations to the new board.

**Adjournment-** Motion to the end meeting at 7:06pm made by Joe Woods, Second by Darnesha Vesey Vote taken- all in favor.

*Respectfully submitted,  
Christin Moore*